Celina City School District CEA Negotiations March 9, 2016

#### **TENTATIVE AGREEMENT**

The following is the Tentative Agreement on all unresolved issues. All other proposals are mutually withdrawn. Except as provided in this document, or as previously agreed by the teams in tentative agreements, the intent is that current contract language will remain in place.

- 1. In Article 1.00 and Article 36.00, the dates of the Agreement shall be changed to September 1, 2015, through August 31, 2018.
  - 2. Article 14.00, see attached.
  - 3. Article 27.00, see attached.
- 4. Article 30.00, see attached [The regular and supplemental salary schedules [Articles 31.00 and 32.00] shall be recalculated accordingly in the contract document.

Lora L. Darras 3/9/16 Tentative agreement the following replaces article II in its entirety BORICEA Neptiations

# ARTICLE 11.00 - TEACHER PERFORMANCE APPRAISAL PROCEDURE

#### 11.01 Evaluation Procedure Defined

The evaluation procedure established in this agreement conforms to the framework for the evaluation of teachers developed pursuant to Sections 3319.111 and 3319.112 of the Ohio Revised Code.

## 11.02 Evaluation Committee

Evaluation of personnel is clearly a management right provision and shall be conducted accordingly. Suggested changes in the assessment program will come from the Evaluation committee. The Evaluation Committee will be comprised of the Association President or his/her designee and two (2) Association members selected by the President. In addition, the Superintendent or his/her designee and two (2) administrators selected by the Superintendent. Such a program will be recommended to the Board by the Superintendent.

#### **Definitions**

"OTES" - stands for the Ohio Teacher Evaluation System as adopted by the Ohio State Board of Education in 2011, or as otherwise modified by the State Board of Education.

"Teacher" – For purposes of this policy, "teacher" means licensed instructors who spend at least fifty percent (50%) of his/her time providing content-related student instruction and who is working under one of the following:

- A. A license issued under R.C. 3319.22, 3319.26, 3319.222 or 3319.226; or
- A permanent certificate issued under R.C. 3319.222 as it existed prior to September, 2003; or
- A permanent certificate issued under R.C. 3319.222 as it existed prior to September, 2006; or
- D. A permit issued under R.C. 3319.301.

Substitute teachers and teachers not meeting this definition are not subject to evaluation under this policy. Full time bargaining unit members who do not meet the definition will be evaluated utilizing the evaluation procedures of the collective bargaining agreement in effect between the Board and the CEA.

The Superintendent, Treasurer, assistant superintendent and any "other administrator" as defined by R.C. 3319.02 are not subject to evaluation under this policy.

"Credentialed Evaluator" - For purposes of this policy, each teacher subject to evaluation will be evaluated by a person who:

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- A. meets the eligibility requirements under R.C. 3319.111(D); and
- holds a credential established by the Ohio Department of Education for teacher evaluation; and
- has completed State-sponsored evaluation training and has passed an online credentialing assessment.

The Board shall authorize the Superintendent/designee to approve and maintain a list of credentialed evaluators as necessary to effectively implement this policy.

"Core Subject Area" – means reading and English language arts, mathematics, science, foreign language, government, economics, fine arts, history and geography.

"Student Growth Measure" – for the purpose of the District's evaluation policy, student growth is defined as the change in student achievement for an individual student between two (2) or more points in time.

"Student Learning Objectives" ("SLOs") - include goals identified by a teacher or group of teachers that identify expected learning outcomes or growth targets for a group of students over a period of time.

"Shared Attribution Measures" - student growth measures that can be attributed to a group.

"Value-Added" – refers to the EVAAS Value-Added methodology provided by SAS, Inc., which provides a measure of student progress at the District and school level based on each student's scores on State issued standardized assessments.

"Vendor Assessment" – student assessments approved by the Ohio Department of Education that measure mastery of the course content for the appropriate grade level, which may include nationally normed standardized assessments, industry certification exams, or end-of-course examinations for grade level and subjects for which the Value-Added measure does not apply.

"Evaluation Cycle" – is the period of time for the completion of the evaluation procedure. The evaluation cycle is completed when student growth measures are combined with the teacher performance to assign a summative evaluation rating.

"Evaluation Factors" – refers to the multiple measures that are required by law to be used in the teacher evaluation procedure. The two (2) factors, which are weighted equally, are student growth measures at fifty percent (50%) and teacher performance at fifty percent (50%).

"Evaluation Framework" – means the document created and approved by the Ohio Department of Education (ODE) in accordance with R.C. 3319.111(A) that establishes the standards-based framework for the evaluation of teachers developed under R.C. 3319.112.

"Evaluation Instruments" – refers to the forms used by the teacher's evaluator. Those forms, developed by the ODE, are located in the Appendix to this policy.

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"Evaluation Procedure" – the procedural requirements set forth in this policy are intended to provide specificity to the statutory obligations established under R.C. 3319.111 and R.C. 3319.112 and to conform to the framework for the evaluation of teachers developed under R.C. 3319.112.

"Evaluation Rating" – means the final summative evaluation level that is assigned to a teacher pursuant to terms of this policy. The evaluation rating is assigned at the conclusion of the evaluation cycle when the teacher performance rating is combined with the results of student growth measures where fifty percent (50%) of the evaluation rating is based on student growth measures as provided for in this policy and fifty percent (50%) the evaluation rating is based on a teacher performance rating as provided for in this policy. Each completed evaluation will result in the assignment of one (1) of the following evaluation ratings to Accomplished, Skilled, Developing, or Ineffective.

"Teacher Performance" – is the assessment of a teacher's performance, resulting in a performance rating. As an evaluation factor, the teacher performance dimension is based on direct observations of a teacher's practice (including materials and other instructional artifacts) and walkthroughs that are performed by a credentialed evaluator. Teacher performance results are reported as a teacher performance rating that may be coded as "1" indicating lowest performance to "4" indicating highest performance.

"Teacher-Student Data Linkage" (TSDL) – refers to the process of connecting the teacher(s) of record (based upon above definition) to a student and/or defined group of students' achievement scores for the purpose of attributing student growth to that teacher.

## 11.03 Criteria for Performance Assessment

Teacher evaluations will utilize multiple factors, with the intent of providing meaningful feedback to each teacher and assigning an effectiveness rating based in equal part upon teacher performance and student growth.

Each teacher evaluation will result in an effectiveness rating of:

- 1. Accomplished;
- 2. Skilled;
- 3. Developing; or
- 4. Ineffective

#### 11.04 Teacher Performance

Teacher performance will be evaluated during formal observations and at least two (2) informal observations also known as "classroom walkthroughs" occurring prior to the summative rating.

A. The purpose of performance evaluations is to identify strengths of employees, to discover areas in which employees may have difficulties, to determine and provide what help the employee may require to be successful, and to document the circumstances that lead to the decision.

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- B. Performance evaluations will be done openly with the full knowledge of the employee, and will be carried out in a fair, reasonable and objective manner.
- C. All observations and evaluations will be conducted by the building principal/designee as long as designee has regular contact with the employee, and is properly certified to perform evaluations.

#### 11.05 Walkthroughs

- A. The walkthrough shall be less than thirty (30) minutes but shall not constitute a formal observation.
- B. Data gathered from a walkthrough for evaluation purposes, must be documented.

#### 11.06 Procedures for Evaluations

- A. The first formal classroom observation must be completed on or before January 20<sup>th</sup> and the second observation must be completed by May 1<sup>st</sup>.
- B. A teacher who has been granted a continuing contract by the Board of Education and who receives a rating of "Accomplished" on his/her most recent evaluation shall be evaluated once every three (3) school years, so long as the teacher's academic growth measures for the most recent school year for which data is available is average or higher, as determined by the Department of Education.
- C. The Board may evaluate each teacher who received a rating of skilled on the teacher's most recent evaluations once every two (2) years, so long as the teacher's student growth measure, for the most recent school year for which data is available is average or higher, as determined by the Department of Education.
- D. For skilled and accomplished teachers not evaluated under B and C above, the following evaluation procedure applies: a credentialed evaluator may hold a pre-conference; conduct at least one observation, as defined in law on the standards in performance and be at least thirty(30) consecutive minutes and hold at least one conference with the teacher and must coincide with the observation. Additionally, the post-conference shall be held prior to May 1<sup>n</sup>.
- E. Teachers new to the District will start the full OTES cycle regardless of previous OTES Summative Ratings in a prior district.

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## 11.07 Formal Observations

A. All formal observations may at the teacher's and or evaluator's request, be preceded by a conference between the evaluator and the teacher in order for the teacher to explain plans and objectives for the work situation to be observed. The conference shall be held no more than ten (10) workdays prior to the observation.

- B. Formal observations shall be for a duration of at least thirty (30) consecutive minutes.
- C. Within ten (10) workdays of each formal observation, the evaluator shall provide the bargaining unit member with the first written observation report (in the Appendix). Within fifteen (15) workdays of the observation, the evaluator shall meet with the teacher to discuss the observation.

## 11.08 Criteria for Student Growth Measures

- A. Student growth measures shall account for fifty percent (50%) of a teacher's evaluation.
- B. In determining student growth measures, the Board adopts the Ohio Department of Education's Ohio Teacher Evaluation System (OTES), which calculates student growth by assessing achievement for an individual student occurring between two points in time. It is important to note that a student who has forty five (45) or more unexcused absences for the school year will not be included in the determination of student academic growth.
- C. The following categories shall be used to determine this aspect of a teacher's evaluation, depending upon the instructor involved:
  - B: Approved teacher level vendor assessment data is available. The percentage of vendor assessment used will be established by each buildings' Building Leadership Team (BLT).
  - C: No teacher level vendor assessment data is available.
- D. While state mandated test results are required in law as part of a teacher's evaluation cycle, the state mandated test results will not be the sole or the majority used for any recommendation for teacher non-renewal.
- E. The Building Leadership Team (BLT) will approve SLOs using the SLO rubric.
- F. When using SLOs as one of the Student Growth Measures (SGM), the teacher shall submit the SLO template to the BLT for approval of the SLO no later than twenty (20) calendar days after the start of the course to which the SLO applies. Any unapproved SLO must be returned for formal approval within ten (10) days of receipt.

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G. Teachers who are required to submit an SLO need to submit at least one (1) and no more than four (4).

#### 11.09-Finalization of Evaluation

- A. Each teacher's performance rating will be combined with the assessment of student growth measures to produce the summative evaluation rating, based upon the OTES "Evaluation Matrix".
- B. The evaluating administrator will schedule and meet with the teacher for the final evaluation conference within fifteen (15) workdays of the second observation. This timeline will be extended if the bargaining unit member or evaluator is absent.
- C. The evaluation report shall be signed by the evaluator. The evaluation report should then be signed by the teacher, electronically or on paper, to verify notification to the teacher that the evaluation will be placed on file, but the teacher's signature should not be construed as evidence that the teacher agrees with the contents of the evaluation report. This will be signed by May 10.
- D. A teacher shall have the right and opportunity to submit a written statement for attachment to the written evaluation placed in the member's personnel file.
- E. If the evaluation is not completed due to the absence of the teacher, the evaluation shall be deemed completed based upon the portion of the evaluation procedure completed.

#### 11.10- Professional Growth Plan

- A. Professional Growth Plans help teachers focus on areas of professional development that will enable them to improve their practice.
- B. Teachers rated Accomplished, Skilled or Developing will develop a professional growth plan collaboratively with the credentialed evaluator.
- C. Professional growth plans for a school year shall be developed no later than October 1.
- D. Professional growth plans shall describe the specific performance expectations, resources, and assistance to be provided.
- E. The Board shall provide for the allocation of financial resources to support professional development.

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#### 11.11 Improvement Plans

- A. A professional improvement plan is a clearly articulated assistance program for a teacher who has a final summative rating of ineffective.
- B. The professional improvement plan shall include:
  - 1. Specific performance expectations, deficiencies, goals, resources, and assistance to be provided.
  - 2. The District will provide for the allocation of financial resources to support professional development for a teacher on an improvement plan.
- C. The evaluator involved shall assist the teacher in correcting identified deficiencies. The primary responsibility for improvement rests with the teacher.
- D. The District may provide the teacher with trained mentors/coaches as appropriate. If mentors/coaches are prescribed in the improvement plan, release time to allow for meetings/observations with the teacher under an improvement plan will be provided.
- E. Once a teacher receives a rating of Developing\_or higher, the teacher will no longer be under an improvement plan.

#### 11.12 Due Process

A grievance may be filed for procedural errors, fraudulent and/or inaccurate data or information.

## 11.13 Evaluations of Non-OTES Teachers

- A. The Board must evaluate any teacher on a limited contract or an extended limited contract in any school year in which the Board may wish to nonrenew said teacher.
- a. The evaluation process requires:
  - At least two (2) evaluation cycles (two [2] observations equals one [1] evaluation cycle) during the school year with observations not less than thirty (30) minutes in duration;
  - The first observation(s) must be conducted and completed no later than January 15 using the Observation Form For Professional Staff;
  - The teacher must receive a written report of the evaluation results not later than January 25 using the Evaluation Form;

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- The second observation(s) must be conducted and completed on or after January 16 and be completed no later than April 10;
- The teacher must receive a written report (Evaluation Form) not later than April 10;
- The written report of the evaluation includes specific recommendations regarding any improvements needed in the performance of the teacher being evaluated and regarding the means by which the teacher may obtain assistance in making such improvements.
- C. The evaluator must be a Credentialed Evaluator
- $\boldsymbol{D}.$  The observation and evaluation forms for non-classroom teachers are found in the  $\mbox{\sc Appendix}$  .

#### 11.14 Conferences

Unless otherwise mutually agreed to, all conferences between the Administration and a bargaining unit member shall be held during the workday.

- 11.15 This section does not apply to teachers subject to evaluation procedures under O.R.C. §§3319.01 and 3319.02 or to any teacher employed as a substitute for less than one hundred twenty (120) days during a school year pursuant to O.R.C. §3319.10.
- 11.16 All forms used in the evaluation process are found in the Appendix of this negotiated agreement.

#### 11.17 State Mandated Testing

- 11.17.1 -Teachers shall have access to all state mandated test results for their students.
- 11.17.2 —Teachers shall be given reasonable notice when students are to be out of their classroom for state mandated testing, tutoring or intervention.
- 11.18 The parties intend this procedure shall supersede the evaluation requirements of O.R.C. §3319.11 and 3319.111.

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Celina City School District Celina Education Association (CEA) Initial Proposal to Celina City School Board of Education March 9, 2016

10:00 am

## Article 14.00 SCHOOL YEAR AND SCHOOL DAY

14.04.5-Should the board determine that a make-up day should be scheduled, teachers will not receive additional compensation for working the make-up day. No teacher will be asked to work more than the contractual number of one hundred eighty-six days without receiving additional compensation. No teacher will be asked to work a make-up day that is not a student make-up day.

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Celina City School District Celina Education Association (CEA)  Counter Proposal  Wednesday, September 23, 2015	6
Time:	

# 16.00 Teacher Assignment

16.02.8 - TBT (Teacher Based Teams) meetings will be held during the teacher day. Each scheduled TBT session will be a minimum of 30 minutes.

Board of Education Representative

Association Representative

2/10/16

Celina City School District Board of Education CEA Negotiations Board Counterproposal September 23, 2015

Tentalive	agreeme	ent -	
article	19, reduc	tion in	force,
remains cu	ment co	ntract	language
except as	shown	below,	Section 19.03(2)

For <u>limited contract</u> teachers, the rating of "Ineffective" shall be based only on the principal's rating (not including any student growth measures) until three consecutive years of student growth data are available and then the overall (summative) rating including student growth measures will be used.

- b. The next teachers to be suspended shall be those teachers on <u>limited</u> contracts with ratings of "Developing" who have improvement plans.
- c. The next teachers to be suspended shall be those teachers on <u>limited</u> contracts with ratings of "Developing" who have professional growth plans.

For b. and c. (above), the rating of "Developing" shall be based only on the principal's rating (not including any student growth measures) until three consecutive years of student growth data are available, and then the overall (summative) rating – including student growth measures – will be used.

 Seniority shall only be used when deciding between teachers with comparable evaluations. Comparable evaluations shall include those teachers with evaluation ratings of "Accomplished" and/or "Skilled-Proficient."

No new personnel will be hired until all reduced staff members qualified to fill vacation positions are restored, or all qualified staff members on reduction decline the offer to fill the vacancy.

- 19.04 For the purpose of this section, "teaching field" is defined as those subjects or fields on the teacher's certificates/licenses. Seniority is defined as including only continuous, unbroken service within the District. A seniority list will be posted annually and at least thirty (30) days prior to the effective date of a staff reduction.
- 19.05 It is understood that the final decision as to reductions will be determined by the Board in accordance with this Agreement and Ohio law.

Board Representative	Association Representative
Q/11/16	2/11/16 Date

0/11/16

Celina City School District Board of Education CEA Negotiations Board Counterproposal September 23, 2015 Tentative agreement current contract article 24 except as shown.

## ARTICLE 24.00 - PROFESSIONAL GROWTH

- 24.01 During the period of this contract, and/or as long as the Federal Government requires and funds the "Highly Qualified Teacher" requirements, it is the intention of the Board to provide an additional incentive to insure the opportunity for all of our teaching staff to meet the requirements. The definition of a "Highly Qualified Teacher" provided by the State of Ohio and the Federal Government states that every teacher must be certified in the area in which he/she serves the district. Therefore, the District will reimburse those teachers striving to meet this requirement one hundred percent (100%) of the tuition costs upon successful completion of each course needed for that certification.
- 24.02 During the period of this contract, An teacher who earns graduate hours of credit in his/her major field or any approved educationally related field or area, in addition to his/her regular salary during the following contract year, will receive a stipend according to the following chart except as adjusted as defined in 24.03. No retroactivity for any present certified employee.

\$300.00-150.00/semester hour \$175-100.00/quarter hour per contract

The maximum reimbursement will be Two Thousand Four Hundred Dollars (\$2,400) One Thousand Two Hundred Dollars (\$1,200) per individual, per school year. Reimbursement under Section 24.01 does not count towards reimbursement under Section 24.02. Once a teacher has carned a master's degree, only coursework relevant to the teacher's assignment or advancement of his/her education career will be eligible for this benefit.

- Thousand Dollars (\$45,000) forty thousand dollars (\$40,000) for classes taken during the preceding year. No payments will be made until after September 30 of the following year. If the total aggregate amount to be reimbursed based upon the total hours submitted by bargaining unit membership exceeds the annual aggregate maximum limit, the district will reduce the per hour reimbursement so that the annual aggregate maximum of Section 24.03 is not exceeded.
- 24.04 Part-time personnel governed by this contract shall receive a pro-rata percentage benefit based upon the employee's hours worked.

Board Representative

Association Representative

2/11/16

Date

BOE/CECL Negotiations 2/10/16 Board Counter- article 26 Current contract language except as follows:

Replace current contract language with: 26.04.1 Resident Educator Mentors and Alternate Mentors will be paid as follows based on the year of the program of the teacher they mentor:

> Resident Educator year 1 mentors will be paid \$1,000. Resident Educator year 2 mentors will be paid \$500. Resident Educator year 3 mentors will be paid \$250. Resident Educator year 4 mentors will be paid \$250.

Alternate Mentors will be paid \$200.

MENTOR REQUIREMENT CHART (from page 40):

Summary of Differences between years of the mentorship programs:

Program	Resident Educator Year 1	Resident Educator Year 2	Resident Educator Year 3	Resident Educator Year 4	Alternate Mentorship
Contact Time	40 hours	30 hours	20 hours	20 hours	20 hours
Observations	2 each, total of 4	2 each, total of 4	1 each, total of 2	1 each, total of 2	1 each, total of 2
Meeting with Lead Mentor	3	2	2	2	2
Stipend per Mentee	\$1,000*	\$500*	\$250	\$250	\$200
Maximum Number of Mentees	1	2	4	4	2

\* Mentors of 1st & 2nd year Resident Educators must receive Resident Educator & Instructional Mentoring training.

+ Mentors of 3rd year Resident Educators must receive Resident Educator & Instructional Mentoring training in addition to Resident Educator Summative Assessment Facilitator training, ^ Mentors of 4th year Resident Educators must receive Resident Educator & Instructional

Mentoring training in addition to any additional training offered by ODE.

Reject CEA proposal on Section 26.05.3.

Amend Section 20.09.1 to state as follows: "Professional staff members may, upon approval by the Board and/or Superintendent, attend professional meetings, conferences or visitations which provide the opportunity to advance professionally; or complete the Resident Educator Summative Assessment or any other State mandated equivalent." Professional Leave days granted for completion of the Resident Educator summative Assessment or any othe state mandated equivalent shall

Celina City School District Board of Education CEA Negotiations March 9, 2016

#### **ARTICLE 27.00 - INSURANCE**

Current contract language except as follows:

## 27.01 Benefit Plan Description and Benefits

The Benefit Plan description—booklets are on file and available in the Office of the Treasurer. The plans will—also be available on the insurance consortium web site and in .pdf format on the Celina Board web site. The District will offer to the employees covered by this agreement, unless otherwise excluded elsewhere in the agreement, the option to participate in any of the benefit plans for medical, dental, and prescription drugs as approved by the Mercer/Auglaize Employee Benefit Trust.

## 27.05 Medical Insurance Opt-Out Provision

The Board will pay an employee within the bargaining unit **Three Thousand Dollars** (\$3,000.00) fifteen percent (15%) of the Board's annual contribution toward the Preferred Provider Plan of the medical benefit plan at the rate in effect when no insurance was selected during the November open-enrollment period. The Board will not provide an opt-out payment to either spouse if both are employed within the bargaining unit and either is enrolled in a medical benefits plan.

The payment will be made during the following October prior to the next open enrollment period if the employee maintains his/her employment status with the district and the employee remains without the benefit plan until October 1.

Part time employees are eligible but the payment will be calculated based upon the percent of time under contract.

Board Representative

Association Representativ

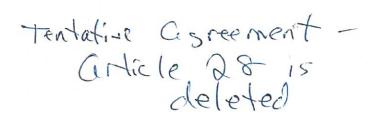
3/9/16

Date

Date



Celina City School District Board of Education CEA Negotiations Board Counterproposal September 23, 2015



## ARTICLE 28.00 - FRINGE BENEFITS

	ARTICLE 20.00 - FRINGE DENEFITS
	* * *
28.04 Enrly Retiallowing to Section 330	rement Incentive: The Board of Education-shall participate with the STRS in eachers to opt for early retirement in accordance with Revised Code 17.35.
28.04.1	Eligibility Requirements
	a. Employee must be a full-time employee.
	b. Employee must be a member of STRS at time of application.
	c. Employee must be at least 50 years old by the retirement date or the termination of this plan.
	d. The employee must be eligible for STRS service retirement or qualify for service retirement with the purchase of retirement incentive credit.
28.04.2	Effective Date of Plan: The early retirement incentive plan will remain in effect from July 1, 1998, and shall continue for the life of this Agreement.
28.04.3	Early Retirement Benefits — Notice and Application: The Board of Education will purchase, for all eligible employees who make application in accordance with the provision of the plan and the applicable regulations of the State Teachers Retirement System (STRS) one (1) year of retirement service credit. Eligible employees who desire to participate in the plan must submit written notice of intent to retire by completing the teacher portion of the State Teachers Retirement Form ER1 2 and by submitting it to the Treasurer of the Celina City Schools. Such employees will submit completed State Teachers Retirement Form A 1(A) requesting State Teachers Retirement System to estimate retirement benefits available under the plan. Retirement must be completed no less than ninety (90) days after the employee is notified of the purchase of additional service credit by the Board of Education.
Board Representativ	Association Representative
Date	<u>Date</u>

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Celina City School District Board of Education CEA Negotiations March 9, 2016



## **ARTICLE 30.00 - REGULAR AND SUPPLEMENTAL SALARIES**

30.01 Regular Salary: The BA-0 Base Salary shall be increased three percent (3%) each year for the 2015-16 and 2016-17 school years, respectively, and one percent (1%) for the 2017-2018 school year. Step advancement will resume effective with the 2015-16 school year. Steps frozen in the past will not be restored except as provided below. Thirty-Two Thousand Five Hundred Thirty-Six Dollars (\$32,536) for the period September 1, 2013, through August 31, 2015. The salary schedule and index appear in Article 31 of this Agreement, respectively. In year one of the contract (2013-2014 school year), teachers will receive one step on the salary schedule. Those teachers not eligible for a step will receive a cash bonus equivalent to a one percent (1%) increase. This step also applies on the same terms to advancement on the Supplemental Salary Schedule in Article 32. Bonuses will be paid on the first pay period in December as a lump sum for both years of the contract.

2015-16 Base

\$33,512

2016-17 Base

\$34,517

2017-2018 Base

\$34,862

Additionally, each teacher who has experienced a step freeze shall have one step restored for the 2015-2016 school year. [Example: Teacher who began the 2015-2016 school year on Step 5 while this Master Agreement was being renegotiated, and who did not advance to Step 6 due to a step freeze, shall be placed

Board Representative

Association Representative

Date

Date

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Celina City School District Board of Education **CEA** Negotiations March 9, 2016

on Step 7, representing both a resumption of steps and a restoration of one frozen step.] Additionally, each teacher who has experienced more than one year of a step freeze shall have one additional step restored for the 2017-2018 school year, for a total of two restored steps during the term of the Agreement.

Board Representative

Association Representative

Date

Date

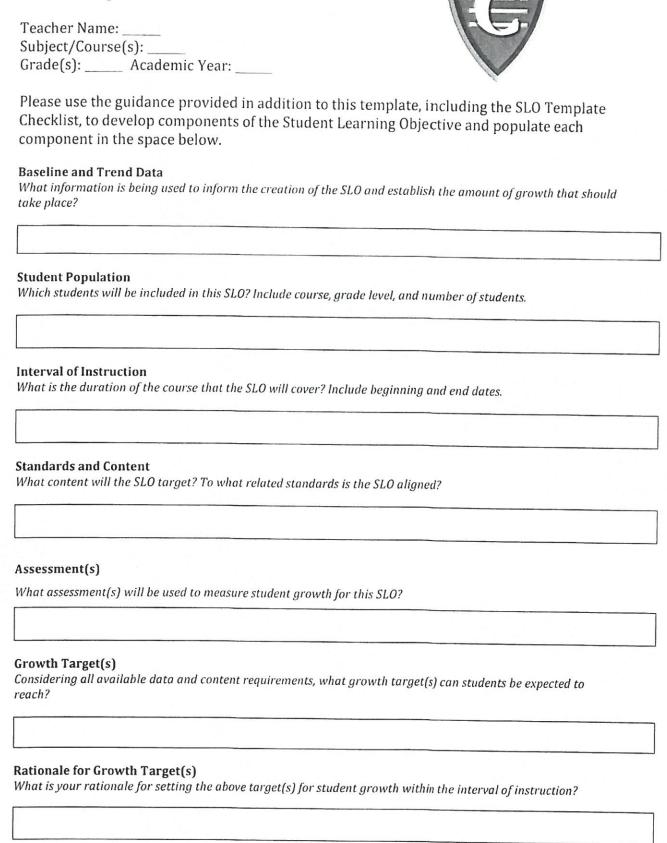
# BOE/CEA resolutions/Evaluation

## **Celina City Schools SLO Approval Form**

Teacher Name:	1:0-
SLO Team (circle one): CHS CMS CIS CES CPS	
Subject: Grade(s):	
SLO Focus Area: D	ate:
Based on the BLT's review, the SLO appro	val status is:
$\square$ APPROVED	
The SLO has met the criteria and expe Checklist:  Uses baseline & trend data	ectations outlined in the SLO Template
☐ Takes into account the appropr	
Outlines an appropriate and ac	
☐ Identifies relevant standards &	content covered
Uses an appropriate and valid a growth	assessment measure for student
☐ Sets appropriate growth target	s using available data
☐ Includes rationale for growth ta	
□ NOT APPROVED	
The SLO does not meet the criteria and Template Checklist. The SLO requires marked below. Once the outstanding a SLO may be resubmitted (by 10/30) to approval.	further development in the areas areas are sufficiently addressed, the
Baseline & Trend Data	☐ Assessment
☐ Student Population	☐ Growth Targets
☐ Interval of Instruction	☐ Rationale for Growth Targets
☐ Standards & Content	Other:
Administrator Signature:	Date:
Teacher Signature:	

Date: \_\_\_

# Celina City Schools SLO Template



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## **Final Summative Rating of Teacher Effectiveness**

Proficiency on Standards 50%	INEFFECTIVE	DEVELOPING	SKILLED	A	CCOMPLISHED
Cumulative Performance Rating (Holistic Rating using Performance Rubric)					
Areas of reinforcement/ refinement:					
Student Growth Data 50%	LEAST EFFECTIVE	APPROACHING AVERAGE	AVERAGE	ABOVE AVERAGE	Most
Student Growth Measure of Effectiveness					
Areas of reinforcement/ refinement:					
Final Summative (Overall) Rating	INEFFECTIVE	DEVELOPING	SKILLED	Ac	COMPLISHED

Check here if Improvement Plan has been recommended.

Teacher Signature \_\_\_\_ Date \_\_\_ Evaluator Signature \_\_\_\_ Date

The signatures above indicate that the teacher and evaluator have discussed the Summative Rating.

Note: The teacher may provide additional information to the evaluator within 10 working days of the receipt of this form, and may request a second conference with the evaluator. Any additional information will become part of the summative record. Challenges may be made according to the local contract agreement.

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12/02/15

Ohio

Ohio Teacher	<b>Evaluation</b>	System
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Improvement Plan

## **Improvement Plan**

Teacher Name:			Grade Level/ Subject:
School year:	Building:		Date of Improvement Plan Conference:
purpose of the improvement pla corrective actions are not made	ent plan at any time t n is to identify specifi within the time as spe	pased on deficiencies in any individual component c deficiencies in performance and foster growth the ecified in the improvement plan, a recommendation	omative rating of ineffective. However, districts have discretion to of the evaluation system subject to collective bargaining. The prough professional development and targeted support. If on may be made for dismissal or to continue on the plan.  It is not the Teaching Profession. Attach documentation.
Performance Standard(s) Addres	sed in this Plan	Date(s) Improvement Area or Concern Observ	Specific Statement of the Concern: Areas of Improvement
Section 2: Desired Level of Perfo	rmance – List specific	measurable goals to improve performance. Indic	ate what will be measured for each goal
Beginning Date	Endi	ng Date	Level of Performance ally Describe Successful Improvement Target(s)



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12/02/15

Ohio |

## Improvement Plan (continued)

Describe in detail specific plans of action that must be taken by the teacher to improve his/her performance. Indicate the sources of evidence that will be used document the completion of the improvement plan.				
Actions to be Taken	Sources of Evidence that Will Be Examined			
1				
7 - 7 - 7 - 7 - 7 - 7 - 7				
Section 4: Assistance and Professional Deve	Innered .			
Describe in detail specific supports that will i	pe provided as well as opportunities for professional development.			
	, and accompliant.			
Date for this Improvement Plan to Be Evaluat	ed:			
	ed:			
Date for this Improvement Plan to Be Evaluat Teacher's Signature:Date:	ed:			
Teacher's Signature: Date:	ed:			
Teacher's Signature:Date: Evaluator's Signature:Date:				
Teacher's Signature:Date: Evaluator's Signature:Date:				
Teacher's Signature:Date: Evaluator's Signature:Date:	ed: the proper procedures as detailed in the local contract have been followed.			
Teacher's Signature:Date: Evaluator's Signature:Date:				
Teacher's Signature:Date: Evaluator's Signature:Date:				
Teacher's Signature:Date: Evaluator's Signature:Date:				
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eacher's Signature: Date:				

**Improvement Plan** 

**Ohio Teacher Evaluation System** 

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12/02/15

Ohio

## **Teacher Performance Evaluation Rubric**

The Teacher Performance Evaluation Rubric is intended to be scored holistically. This means that evaluators will assess which level provides the best overall description of the teacher. The scoring process is expected to occur upon completion of each thirty (30) minute observation and post-conference. The evaluator is to consider evidence gathered during the pre-observation conference, the observation, the post-observation conference, and classroom walkthroughs (if applicable). When completing the performance rubric, please note that evaluators are not expected to gather evidence on all indicators for each observation cycle. Likewise, teachers should not be required to submit additional pieces of evidence to address all indicators. The professionalism section of the rubric may use evidence collected during the pre-observation conferences as well as information from the Professional Growth and/or Improvement Plan (if applicable).

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-	LETTER STEEL	Ineffective	Developing	Skilled	Accomplished
VAL PLANNING	FOCUS FOR LEARNING (Standard 4: Instruction)  Sources of Evidence: Pre-Conference	The teacher does not demonstrate a clear focus for student learning. Learning objectives are too general to guide lesson planning and are inappropriate for the students, and/or do not reference the Ohio standards.	The teacher communicates a focus for student learning, develops learning objectives that are appropriate for students and reference the Ohio standards but do not include measurable goals.	The teacher demonstrates a focus for student learning, with appropriate learning objectives that include measurable goal(s) for student learning aligned with the Ohio standards. The teacher demonstrates the importance of the goal and its appropriateness for students.	The teacher establishes challenging and measurable goal(s) for student learning that aligns with the Ohio standards and reflect a range of student learner needs. The teacher demonstrates how the goal(s fit into the broader unit, course, and school goals for content learning and skills.
INSTRUCTIONAL	Evidence				
~	ASSESSMENT DATA (Standard 3: Assessment) Sources of Evidence:		The teacher explains the characteristics, uses, and limitations of various diagnostic, formative, and summative assessments but does not consistently incorporate this knowledge into lesson planning.	understanding that assessment is a means of evaluating and supporting student learning through effectively incorporating diagnostic, formative, and/or summative assessments into lesson planning.	The teacher purposefully plans assessments and differentiates assessment choices to match the full range of student needs, abilities, and learning styles, incorporating a range of appropriate diagnostic, formative, and summative assessments into lesson plans.
	Pre-Conference	measure of student performance.	The teacher uses more than one measure of student performance but does not appropriately vary assessment approaches, or the teacher may have difficulty analyzing data to effectively inform instructional planning and delivery.	collect evidence of students' knowledge and skills and analyzes data to effectively	Student learning needs are accurately dentified through an analysis of student data; the teacher uses assessment data to dentify student strengths and areas for tudent growth.
	Evidence				

Ohio

	Ineffective	Developing	Skilled	Assault I
PRIOR CONTENT KNOWLEDGE / SEQUENCE / CONNECTIONS (Standard 1: Students; Standard 2: Content; Standard 4: Instruction)	The teacher's lesson does not build on or connect to students' prior knowledge, or the teacher may give an explanation that is illogical or inaccurate as to how the content connects to previous and future learning.	The teacher makes an attempt to connect the lesson to students' prior knowledge, to previous lessons or future learning but is not completely successful.	The teacher makes clear and coherent connections with students' prior knowledge and future learning—both explicitly to students and within the lesson.	Accomplished The teacher uses the input and contributions of families, colleagues, and other professionals in understanding ead learner's prior knowledge and supportin their development. The teacher makes meaningful and relevant connections between lesson content and other disciplines and real-world experiences ar careers as well as prepares opportunities for students to apply learning from different content areas to solve problem
Sources of Evidence: Pre-Conference			state standards.	The teacher plans and sequences instruction that reflects an understanding of the prerequisite relationships among the important content, concepts, and processes in school and district curriculum priorities and in state standards as well as multiple pathways for learning depending on student needs. The teacher accurately explains how the lesson fits within the structure of the discipline.
Evidence				



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Ohio

	KNOWLEDGE OF STUDENT: (Standard 1: Students)	The teacher demonstrates a lack of familiarity with students' backgrounds and has made no attempts to find this information.  The teacher's plan for instruction does not demonstrate an understanding of	The teacher demonstrates some familiarity with students' background knowledge and experiences and describes one procedure used to obtain this information.  The teacher's instructional plan draws	The teacher demonstrates familiarity with students' background knowledge and experiences and describes multiple procedures used to obtain this information.  The teacher's instructional plan draws	The teacher demonstrates an understanding of the purpose and value of learning about students' background experiences, demonstrates familiarity with each student's background knowledge and experiences, and describes multiple procedures used to obtain this information.  The teacher's analysis of student data
INSTRUCTIONAL PLANNING	Sources of Evidence: Analysis of Student Data Pre-Conference	students' development, preferred learning styles, and/or student backgrounds/prior experiences.	upon a partial analysis of students' development, readiness for learning, preferred learning styles, or backgrounds and prior experiences and/or the plan is inappropriately tailored to the specific population of students in the classroom.	upon an accurate analysis of the students' development, readiness for learning, preferred learning styles, and backgrounds and prior experiences.	(student development, student learning and preferred learning styles, and student backgrounds/prior experiences) accurately connects the data to specific instructional strategies and plans.  The teacher plans for and can articulate specific strategies, content, and delivery that will meet the needs of individual students and groups of students.
	Evidence				



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385	1	Ineffective	Developing	Skilled	
	LESSON DELIVERY (Standard 2: Content; Standard 4: Instruction; Standard 6: Collaboration and Communication)	A teacher's explanations are unclear, incoherent, or inaccurate, and are generally ineffective in building student understanding. The teacher uses language that fails to engage students, is inappropriate to the content, and/or discourages independent or creative thinking.	Teacher explanations are accurate and generally clear but the teacher may not fully clarify information based on students' questions about content or instructions for learning activities or the teacher may use some language that is developmentally inappropriate, leading to confusion or limiting discussion.	Teacher explanations are clear and accurate. The teacher uses developmentally appropriate strategies and language designed to actively encourage independent, creative, and critical thinking.	Teacher explanations are clear, coherent and precise. The teacher uses well-timed individualized, developmentally appropriate strategies and language designed to actively encourage independent, creative, and critical thinking, including the appropriate use of questions and discussion techniques.
-	Sources of Evidence: Formal Observation Classroom Walkthroughs/ Informal Observations	The teacher fails to address student confusion or frustration and does not use effective questioning techniques during the lesson. The lesson is almost entirely teacher-directed.	The teacher re-explains topics when students show confusion, but is not always able to provide an effective alternative explanation. The teacher attempts to employ purposeful questioning techniques, but may confuse students with the phrasing or timing of questions. The lesson is primarily teacher-directed.	The teacher effectively addresses confusion by re-explaining topics when asked and ensuring understanding. The teacher employs effective, purposeful questioning techniques during instruction. The lesson is a balance of teacher-directed instruction and student-led learning.	The teacher accurately anticipates confusion by presenting information in multiple formats and clarifying content before students ask questions. The teacher develops high-level understanding through effective uses of varied levels of questions. The lesson is student-led, with the teacher in the role of facilitator.
INSTRUCTION AND ASSESSMENT	Evidence				
INSTRUCT	DIFFERENTIATION (Standard 1: Students; Standard 4: Instruction)  Sources of Evidence: Pre-Conference Formal Observation Classroom Walkthroughs/ Informal Observations	The teacher does not attempt to make the lesson accessible and challenging for most students, or attempts are developmentally inappropriate.	The teacher relies on a single strategy or alternate set of materials to make the lesson accessible to most students though some students may not be able to access certain parts of the lesson and/or some may not be challenged.		The teacher matches strategies, materials, and/or pacing to students' individual needs, to make learning accessible and challenging for all students in the classroom. The teacher effectively uses independent, collaborative and wholeclass instruction to support individual learning goals and provides varied options for how students will demonstrate mastery.
	Evidence				

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RESOURCES (Standard 2: Content; Standard 4: Instruction)  Sources of Evidence: Pre-Conference Formal Observation Classroom Walkthroughs/ Informal Observations	Instructional materials and resources used for instruction are not relevant to the lesson or are inappropriate for students.	The teacher uses appropriate instructional materials to support learning goals, but may not meet individual students' learning	Instructional materials and resources are aligned to the instructional purposes and are appropriate for students' learning styles and needs, actively engaging students.	Accomplished Instructional materials and resources at aligned to instructional purposes, are varied and appropriate to ability levels of students, and actively engage them in ownership of their learning.
Evidence				



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	Ineffective	Developing	Skilled	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
	There is little or no evidence of a positive rapport between the teacher and students. For example, the teacher may respond disrespectfully to students or ignore their questions or comments.	The teacher is fair in the treatment of students and establishes a basic rapport with them. For example, the teacher addresses students' questions or comments but does not inquire about their overall well-being.	The teacher has positive rapport with students and demonstrates respect for and interest in all students. For example, the teacher makes eye contact and connects with individual students.	Accomplished The teacher has positive rapport with students and demonstrates respect for and interest in individual students' experiences, thoughts and opinions. For example, the teacher responds quietly, individually, and sensitively to student confusion or distress.
CLASSROOM ENVIRONMENT	There are no evident routines or procedures; students seem unclear about what they should be doing or are idle.	Routines and procedures are in place, but the teacher may inappropriately prompt or direct students when they are unclear or idle.	Routines and procedures run smoothly throughout the lesson, and students assume age-appropriate levels of responsibility for the efficient operation of the classroom.	Routines are well-established and orderly and students initiate responsibility for the efficient operation of the classroom.
(Standard 1: Students; Standard 5: Learning Environment; Standard 6: Collaboration and Communication)	Transitions are inefficient with considerable instructional time lost. Lessons progress too slowly or quickly so students are frequently disengaged.	The teacher transitions between learning activities, but occasionally loses some instructional time in the process.	Transitions are efficient and occur smoothly. There is evidence of varied learning situations (whole class, cooperative learning, small group and independent work).	Transitions are seamless as the teacher effectively maximizes instructional time and combines independent, collaborative, and whole-class learning situations.
Pre-Conference Formal Observation	The teacher creates a learning environment that allows for little or no communication or engagement with families.	The teacher welcomes communication from families and replies in a timely manner.	The teacher engages in two-way communication and offers a variety of volunteer opportunities and activities for families to support student learning.	The teacher engages in two-way, ongoing communication with families that results in active volunteer, community, and famil partnerships which contribute to student learning and development.
	monitoring of behaviors occurs. The teacher responds to misbehavior	established, but some expectations are unclear or do not address the needs of individual students. The teacher inconsistently monitors behavior.	needs of students. Clear expectations for student behavior are evident. Monitoring of student behavior is consistent, appropriate, and effective.	A classroom management system has been designed, implemented, and adjusted with student input and is appropriate for the classroom and individual student needs. Students are actively encouraged to take responsibility for their behavior. The teacher uses research-based strategies to lessen disruptive behaviors and reinforce positive behaviors.
Evidence				

_		Ineffective	Developing	Skilled	
		The teacher does not routinely use	The teacher uses assessments to measure		Accomplished .
		assessments to measure student mastery.	student mastery, but may not differentiate instruction based on this information.	The teacher uses assessment data to identify students' strengths and needs, and modifies and differentiates instruction accordingly, although the teacher may not be able to anticipate learning obstacles.	The teacher uses assessment data to identify students' strengths and needs, and modifies and differentiates instruction accordingly, as well as examines classroom assessment results to reveal trends and patterns in individual and group progress and to anticipate learning obstacles.
MENT	ASSESSMENT OF STUDENT LEARNING (Standard 3: Assessment) Sources of Evidence:	The teacher rarely or never checks the students' understanding of content. The teacher fails to make adjustments in response to student confusion.	The teacher checks for student understanding and makes attempts to adjust instruction accordingly, but these adjustments may cause some additional confusion	The teacher checks for understanding at key moments and makes adjustments to instruction (whole-class or individual students). The teacher responds to student misunderstandings by providing additional clarification.	The teacher continually checks for understanding and makes adjustments accordingly (whole-class or individual students). When an explanation is not effectively leading students to understand the content, the teacher adjusts quickly and seamlessly within the lesson and uses an alternative way to explain the concept.
INSTRUCTION AND ASSESSMENT	Pre-Conference Formal Observation Classroom Walkthroughs/ Informal Observations Post-Conference	The teacher persists in using a particular strategy for responding to misunderstandings, even when data suggest the approach is not succeeding.	The teacher gathers and uses student data from a few sources to choose appropriate instructional strategies for groups of students.	The teacher gathers and uses student data from a variety of sources to choose and implement appropriate instructional strategies for groups of students.	By using student data from a variety of sources, the teacher appropriately adapts instructional methods and materials and paces learning activities to meet the needs of individual students as well as the whole class.
INSTRUC		with feedback about their learning.	feedback about their performance from the teacher.	and timely feedback of student progress to students, families, and other school personnel while maintaining confidentiality.	The teacher provides substantive, specific, and timely feedback to students, families, and other school personnel while maintaining confidentiality. The teacher provides the opportunity for students to engage in self-assessment and show awareness of their own strengths and weaknesses. The teacher uses student assessment results to reflect on his or her own teaching and to monitor teaching strategies and behaviors in relation to student success.
	Evidence				

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	PROFESSIONAL RESPONSIBILITIES (Standard 6: Collaboration and Communication; Standard 7: Professional Responsibility and Growth)	The teacher fails to communicate clearly with students and families or collaborate effectively with professional colleagues.	The teacher uses a variety of strategies to communicate with students and families and collaborate with colleagues, but these approaches may not always be appropriate for a particular situation or achieve the intended outcome.	The teacher uses effective communication strategies with students and families and works effectively with colleagues to examine problems of practice, analyze student work, and identify targeted strategies.	Accomplished The teacher communicates effectively with students, families, and colleagues. The teacher collaborates with colleagues to improve personal and team practices b facilitating professional dialogue, peer observation and feedback, peer coaching and other collegial learning activities.
PROFESSIONALISM	others	The teacher fails to understand and follow regulations, policies, and agreements.  The teacher fails to demonstrate evidence of an ability to accurately self-assess performance and to appropriately identify areas for professional development.	The teacher understands and follows district policies and state and federal regulations at a minimal level.  The teacher identifies strengths and areas for growth to develop and implement targeted goals for professional growth.	The teacher sets data-based short- and long-term professional goals and takes action to meet these goals.	The teacher meets ethical and professional responsibilities and helps colleagues access and interpret laws and policies and understand their implications in the classroom.  The teacher sets and regularly modifies short-and long-term professional goals based on self-assessment and analysis of student learning evidence.
	Evidence				



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